



MEETING NOTICE

Date: 12-07-2018

Sub: Convening the 09th meeting of IQAC (9/2018-19)-Reg

A meeting of IQAC is convened on 14-07-2018 at 11:55 AM in the BIT Seminar Hall to discuss the following agenda.

1. Presentation and Review of I Year B.Tech Academic Results for 2017-18 I & II Semesters
2. Presentation and Review of II,III & IV Years B.Tech Academic Results of all branches for 2017-18 II Semester
3. Department wise starting of Professional Societies Chapters for students and faculty
4. Training Plan of Action for 2018-19 (I Semester) for B.Tech I, II, III & IV Years of all branches
5. NPTEL Online courses enrollment of Faculty and Students
6. R & D Presentation
7. Approval of Content beyond syllabus of CSE, ECE, EEE and Mechanical for the academic year 2018-19
8. Approved mentors and mentee list in the ratio 1:20 for 2018-19 academic year
9. Concluding remarks by Directors and Honorable Chairman

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

Dr. R. MADANA MOHANA

Coordinator, IQAC

Bharat Institute of Engineering and Technology
Mangalpally (Village), Ibrahimpattam (Mandal) –
501510, Ranga Reddy (Dt.), Telangana

Signature of the Coordinator, IQAC

Dr. E. VENKAT REDDY

Chairperson, IQAC

Bharat Institute of Engineering and Technology
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501510, Ranga Reddy (Dt.), Telangana

Signature of the Chairperson, IQAC

Principal
Bharat Institute of Engg. and Tech
Mangalpally(V), Ibrahimpattam(M)
Ranga Reddy (Dist)-Telangana-501510





Minutes of 9th IQAC meeting held on 14-07-2018 at 11:55 AM

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at 11:55 AM

Item-1: Presentation and Review of I Year B.Tech Academic Results for 2017-18 I & II Semesters of all branches

- *Engineering Chemistry* subject results for B.Tech I & II semesters presented by Dr. G. Gaytri, I year In-charge & Chemistry department
- *Engineering Physics-I & Engineering Physics-II* subject results for B.Tech I & II semesters presented by Mr. K. Subramanyam, Physics department
- *Mathematics-I, Mathematics-II & Mathematics-III* subject results for B.Tech I & II semesters presented by Mrs. Sowmya, Mathematics department
- *Computer Programming in C* subject results presented by Mrs. A. Aruna Jyothi, CSE department
- *Engineering Mechanics and Engineering Graphics* results presented by Mr. B. Suresh Kumar, Mechanical department
- *Basic Electrical and Electronics Engineering* results presented by Ms. Ruth Rejoice, EEE department
- Overall I & II Semester results analysis presented by Dr. G. Gayathri, I Year In-charge

Item- 1 Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

Item-2: Presentation and Review of II, III & IV Years B.Tech Academic Results of all branches for 2017-18 II Semester

a) CSE/IT Results Presented by Dr. L. K. Indumathi, Academic I/C, CSE/IT

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

b) ECE Department Results presented by Dr. Neeraj Kumar Mishra, I/C, ECE

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

c) EEE Department Results Presented by Dr. Arul Prakash, I/C, EEE

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.

- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

d) Mechanical Department Results presented by Dr. T. Govardhan, Academic I/C, Mechanical

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

Results Review Committee:

- To review the results presented by all the departments, a committee is constituted with Dr. B. Prasad Rao, Director Training & Placements as Convener and Dr. Surender Reddy, OSD as a Member

Item- 3: Department wise starting of Professional Societies Chapters for students and faculty

- Hon'ble Chairman instructed to all the departments incharges to identify department wise available specific professional chapters and start those chapters immediately.

Action Taken:

- Department wise deadline to identify and starting of professional chapters and any existing chapters renewal is given to 1 week w.e.f. 14/07/2018

Item- 4: Training Plan of Action for 2018-19(I Semester) for B.Tech I, II, III & IV years of all branches

a) CSE/IT Training details presented by Dr. Indumathi, Academic I/C

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in computer sciences filed like Android, Artificial Intelligence, Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.07.2018

b) ECE Department Training details presented by Dr. Rathee Naveen, Training I/C, ECE

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in ECE like Embedded Systems, VLSI, Matlab, Cadence etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.07.2018

c) EEE Department Training details presented by Dr. Arul Prakash, I/C, EEE

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in EEE like Power Systems, Solar and Renewable Energies, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.07.2018

d) Mechanical Department Training details presented by Mr. Manoj Kumar Kar, Training I/C, Mechanical

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in Mechanical like CAD/CAM, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.07.2018

Item-5: NPTEL Online courses enrollment of Faculty and Students

- It is mandatory to all faculties to enroll in NPTEL online courses immediately. And every faculty should enroll the course “*Outcome Based Pedagogic Principles for Effective Teaching*” related to NBA Outcome based Education (OBE) process
- All class i/cs, mentors and every faculty should insist every student to enroll in NPTEL courses and apply any one course for certification exam.
- Deadline to enroll in NPTEL online course by students and faculty is within 1 week w.e.f 14-07-18
- Department wise list of faculty enrolled date wise is to be submitted to OSD before the deadline.

Item- 6: R & D Presentation

- Dr. Subir Kumar Chaudhuri, Distinguished Professor of EEE and Director R &D presented the progress of R&D Activities for 2017-18 and plan of action for 2018-19

Action Taken:

- Conduct meeting with all the departments R&D incharges on 16/07/2018 and analyze the data related to Publications, Projects Applied, Grants Received etc and assess the number of marks to be obtained in NBA and NAAC

Item-7: Approval of Content beyond the syllabus: IQAC members approved Content beyond the Syllabus of CSE, ECE, EEE and Mechanical departments received from the respective departments DAC committee for the academic year 2018-19 and verifies the gaps mapping with Program Outcomes (POs) / Program Specific Outcomes (PSOs) of respective departments.

Item-8: Approved mentors and mentee list in the ratio 1:20 for 2018-19 academic year: IQAC members approved allotted mentor-mentee list in the ratio 1:20.

Item-9: Concluding Remarks

- Dr. B. Prasada Rao, Director of Training & Placements, Industry Interface
 - Conduction and monitoring of Training classes regularly

- More emphasize on placements
- Establishment of center of excellencies in all the departments in the emerging areas
- Enroll NPTEL online courses by students and faculty and make use of online resources provide by NPTEL
- Honorable Chairman Sri CH. Venugopal Reddy
 - Focus on Society, Humanity and cordial relationship of students & faculty
 - Deliver the outcome up to expectations
 - Display Leadership Quality & Abilities
 - Opt Committees as per your choice (Re circulate on Monday 16/07/2018)
 - Department wise achievements by students and faculties to be displayed on College website and department notice boards
 - Enroll in Professional societies & Start student chapters immediately.
 - Accreditation contains more marks on R&D activities, all faculty should concentrate on R&D Activities
 - Department wise every PhD faculty should prepare a report with list of publications, MOUs, R&D Grants, Books published, Mini projects /Major Projects given to students, conferences/workshops conducted etc.
 - ECE,EEE & CSE departments all faculty should visit new building along with new faculty and involve every faculty for establishment of laboratories in New Building.

Dr. R. MADANA MOHANA

Coordinator, IQAC

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R. Madana Mohana

Signature of the Coordinator, IQAC

Dr. E. VENKAT REDDY

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Reddy

Signature of the Chairperson, IQAC

Principal
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Ranga Reddy (Dist)-Telangana-501510



BHARAT INSTITUTE OF ENGINEERING AND TECHNOLOGY
Ibrahimpattam - 501 510, Hyderabad.

MEETING NOTICE

Date: 02-05-2019

Sub: Convening the 10th meeting of IQAC (10/2018-19)-Reg

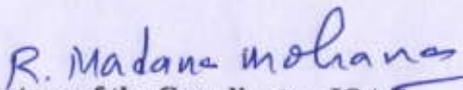
A meeting of IQAC is convened on 04.05.2019 at 11:00 AM in the BIT Seminar Hall to discuss the following agenda.

1. Honorable Chairmen addressing
2. Review of Department wise R&D Reports for 2018-2019
3. Review of Institute level all committees progress and action plan for 2019-2020
4. Training Plan of action during summer- 2019 for II Year to IV Year B.Tech students
5. Internship and Mini Projects action plan for upcoming IV Year B.Tech students during summer- 2019
6. Review of delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2018-19 by considering workshops / Seminars / Guest Lectures / Faculty Development Programmes / Conferences etc conducted.
7. Discussion on Received NAAC Accreditation and ISO certifications
8. Any other item

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

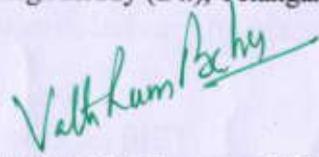
Dr. R. MADANA MOHANA
Coordinator, IQAC

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Signature of the Coordinator, IQAC


Dr. V. Ram Babu
Chairperson, IQAC

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Mangalpally (Village), Ibrahimpattam (Mandal)
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Signature of the Chairperson, IQAC

PRINCIPAL
Bharat Institute of Engg. & Tech
Mangalpally (V), Ibrahimpattam (M)
Ranga Reddy Dist-501 510



Minutes of 9th IQAC meeting held on 04.05.2019

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at the venue as per the schedule.

Item 1: Honorable Chairmen addressed the following activities:

- R&D department wise progress to be improved
- All Institute level committees will work to fulfill the requirements of NBA and NAAC guidelines
- All committees should maintain minutes of the meeting book and activities report
- Improve R&D activities to meet the requirements of NIRF ranking
- All faculty should go through the norms of NBA/NAAC/AUTONOMOUS/ABET/NIRF etc., identify which are not available, suggest to incorporate at our institute level proformas and come with proper ideas and solutions
- Before summer vacation:2019 properly plan for Mini Projects and Internships for current III Year II Semester B.Tech students
- Encourage students to do internship and recommend to the management for honorarium for best projects
- June 1st week of 2019 onwards conduct job oriented technical training programs by respective department faculty and communication skills classes by English department faculty for 2nd and 3rd year students
- Claim for R&D incentives by scrutinizing properly by the R&D committee. The scrutinizing committee for R&D is given below:
 1. Prof. G. Kumaraswamy Rao, Professor of ECE, BIET
 2. Dr. B. Prasada Rao, Director of Training & Placements, Industry Interface, BIET
 3. Dr. R. Sreehari Rao, Director (R&D) & Professor of ECE, BIET

Item 2: Department wise R&D Activities reports presentations:

- *First* CSE & IT department R&D activities report is presented by department Academic I/C
- Prof. G. Kumaraswamy Rao, Professor of ECE addressed about the focus areas in R&D in collaboration with public sectors like DRDO, RCI, and BDL etc.
- *Second* ECE department R&D activities report is presented by department Academic I/C
- *Third* EEE department R&D activities report is presented by department Academic I/C
- *Fourth* Mechanical department R&D activities report is presented by department Academic I/C

Item 3: Institute level Committee's presentation:

- ECE department Academic I/C presented R&D report
- *Industry Institution Interaction Committee* presentation given by Incharge Prof. G. Kumaraswamy Rao about the plan of action for 2019-20 and activities done in 2018-2019.
- *Discipline Committee* presentation given by Incharge Mr. D. Sankar Reddy, ECE. Presented about the issues related to discipline and action taken to resolve those issues along with documental evidences. Provided plan of action for 2019-20 and support required from each department incharges.
- *Anti Ragging Committee* presentation by Incharge Mr. V. Pradeep Kumar, ECE. Presented about the complaints raised related to anti ragging and action taken to resolve those issues along with documental evidences. Provided plan of action for 2019-20 and support required from each department incharges.
- *Academic Audit Cell* committee presented by Mrs. Farhana Bano, CSE, Incharge. Explained about the activities carried out during 2018-19 academic year along with minutes of meeting and plan of action for 2019-20.

Item 3: Institute level Committee's presentation: cont'd.

- *Admin Audit Cell Committee* presented by Incharge about the activities done during 2018-2019 and problems faced regarding student attendance shortage and UCPS sent as per mentor guidelines and also plan of action for 2019-20.
- *Training for placement committee* presented by Incharge. Presented the training activities carried out during 2018-19 and feedback about training taken place by FACE academy. Department wise respective training incharges presented the training activities done. Chairman addressed the reasons for failure of students during placement drives taken place. Feedback should be collected from placement cell and provide necessary training wherever lagging in communication skills and core technical areas to overcome further recruitments. And also asked to prepare Summer Training -2019 department wise plan of action
- *Placement Cell Committee* presentation by Incharge Mr. S. M. Raw. Presented the number of companies visited to conduct recruitment and number of Selections Company wise along with salary package. And also presented the workshops and training programs conducted during 2018-19 through Placement Cell. Chairman suggested getting more core companies with good salary and top MNCs for 2019-2020.
- *Chairman Suggestions to Training Department, Placement Hub and Placement Cell:*
 - Measures taken for placements improvement and maintain record of evidence.
 - I year onwards communication skills classes to be conducted effectively.
 - Pre-placement training to be conducted before company visit.
 - Department wise from core team for Technical Skills, after drive is over analyze and conduct training.
 - I year onwards continuously conduct training on programming languages like C, C++, JAVA etc.

Item 3: Institute level Committee's presentation: cont'd.

- *Repair and Maintenance Committee* presented by Incharge Mr. G. Kamalaker Reddy, EEE about the repairs and maintenance carried out during 2018-2019 and also plan of action for 2019-20.
- *Infrastructure Procurement Committee* presented by Incharge Mr. Basavaraju, ECE about the items procured related to labs and infrastructure during 2018-2019 and also plan of action for 2019-20.

Item 4 & 5: Training Plan of action during summer- 2019 for II Year to IV Year B.Tech students

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Internship and Mini Projects action plan for upcoming IV Year B.Tech students during summer-2019

- *Department wise Training incharges presented the core areas to be covered along with full course modules*
- *Summer training modules course wise prepared by all the respective departments and department wise training faculties are also identified. For Mini Projects Internship training modules are also identified.*
- *Summer Training & Internship programs for all II year B.Tech to IV year B.Tech students will be commenced from 01 June 2019.*

Item 6: IQAC members reviewed the delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2018-19 by considering workshops / Seminars / Guest Lectures / Faculty Development Programmes / Conferences etc conducted.

Item 7: Discussion on Received NAAC Accreditation and ISO certifications

- Honorable Chairman congratulated all Faculty members of BIET for receiving NAAC Accreditation and ISO certification

Item 8: Any other item

Concluding Remarks by Chairman:

- **2019-20120 Targets:**
 - R&D Activities, NIRF ranking parameters fulfillment related to R&D
 - Placements
 - Summer Training and Internship
- All Training incharges collect Feedback form for trainers from first day itself and identify good faculty for training.
- Motivate all students to participate/enroll AICTE INTERNSHALA for Internships/Summer Training Programs.
- Send letters to all parents through registered post regarding Training Activities, Summer Internship along the commencement date and schedules. Include Half day exclusive slot for SAP training.

- Final Review meeting is on end of semester.

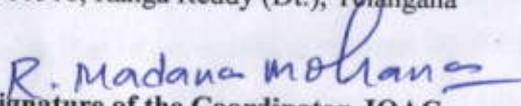
Chairman, IQAC has reviewed the list of initiatives for 2018-2019 I&II Semesters conducted through IQAC

Meeting concluded with thanks to the In-charge.

Dr. R. MADANA MOHANA

Coordinator, IQAC

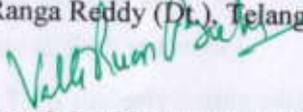
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Chairperson, IQAC

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Signature of the Chairperson, IQAC

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